



DAYALBAGH EDUCATIONAL INSTITUTE
(Deemed University)
DAYALBAGH
AGRA – 282 005 (INDIA)

Phone: 0562-2801545 FAX: 0562-2801226
E-mail: dei@sancharnet.in Telegram: DAYALINST, AGRA

No. DEI/D/2225

Dated: 25.2.2006

To
Prof. V.B. Gupta
55, Prateeksha Enclave
Dayalbagh
AGRA - 282 005

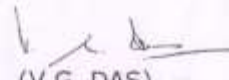
Dear Prof. V.B. Gupta Ji,

The Dayalbagh Educational Institute is setting up a Cell for Distance Education for introducing some Distance Education's courses at Certificate, Diploma, Degree and also at Post Graduate Diploma levels. One Year Certificate level courses on Motor Vehicle Mechanic have already been introduced at 3 places for the benefit of students of downtrodden and weaker sections of people.

In order to strengthen the activities and to pursue the goals vigorously, it is proposed to constitute a Committee and I request you to take up this responsibility as its Coordinator.

You will be assisted by a team of staff members of D.E.I. Prof. S.S. Bhojwani Ji as Coordinator of Distance Education of Radhasoami Satsang Sabha will also be helping us in our endeavour. It is requested that you may kindly send your acceptance as Coordinator of Distance Education Cell of D.E.I.

Yours sincerely


(V.G. DAS)
DIRECTOR, DEI

Copy to: Registrar, DEI

From V.B. GUPTA

55, Pratiksha Enclave,
Dayalbagh,
Agra - 282 005

To The Registrar,
Dayalbagh Educational Institute,
(Deemed University),
Dayalbagh,
Agra - 282 005

Dear Sir,

Ref: Your letter no. ET/honorary/847
dated 14 Aug, 2006

I acknowledge receipt of the above letter informing me that the Governing Body of the Institute has appointed me as Consultant for the Distance Education Cell in the Institute. I am grateful for this offer and have great pleasure in accepting it.

Thanking you,

Dayalbagh,
Agra - 282 005
August 14, 2006

Yours faithfully,

V.B. Gupta
(V.B. GUPTA)

DAYALBAGH EDUCATIONAL INSTITUTE
DAYALBAGH AGRA

1st July, 2021

Prof. Gursaran
Mathematics Department
Faculty of Science

I am directed to inform that you are deputed as Deputy Director (e-Learning and Technical) at the Centre for Distance and Online Education with immediate effect till further notice.

No. DEI/CDOE/Appt./2021-01

Copy for information to:

1. Coordinator, Centre for Distance and Online Education
2. Dean, Faculty of Science
3. P.A. to the Director



(REGISTRAR)

REGISTRAR
Dayalbagh Educational Institute
(Deemed to be University)
Dayalbagh, Agra-282005

**DAYALBAGH EDUCATIONAL INSTITUTE
(DEEMED TO BE UNIVERSITY)
DAYALBAGH, AGRA-282005**

Dated: 2nd July, 2021

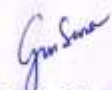
To,
The Registrar
Dayalbagh Educational Institute
Dayalbabgh, Agra – 282005

Sub: Joining Report

Sir,

With reference to your letter no. DEI/CDOE/Appt./2021-01 date 1st July, 2021. I hereby report myself duty at Centre for Distance & Online Education on 2nd July 2021.

Yours faithfully,


(Prof. Gursaran)

Copy to –

(Prof. V.B. Gupta)
Coordinator
Centre for Distance & Online Education

Gross Salary of the following employee as provided by Accounts Section of the Institute

S. No.	Name of Employee	Gross Salary for the Year (2023–2024)
1.	Prof. Agam Kulshreshtha	₹ 21,76,656/-
2.	Prof. Gursaran, Mathematic Department	₹ 37,10,836/-
3.	Prof. Rahul Swarup, Faculty of Engineering	₹ 34,76,416/-
4.	Mr. Sanjay Meena, Faculty of Arts	₹ 6,90,492/-
5.	Mr. Manish Kumar, Head Computer Centre	₹16,80,488/-
6.	Mr. Praveen Kumar, Computer Centre	₹ 11,50,025/-
7.	Ms. Longshree, Computer Centre	₹13,39,434/-
8.	Mr. Gur Sewak Singh, AR (Examinations)	₹ 14,63,232/-
9.	Mr. Deepak, Examination Cell (DEP)	₹ 5,95,128/-
10.	Mr. Swami Prasad, Examination Cell (DEP)	₹ 4,52,824/-


(Prof. V B Gupta)
Coordinator Distance Education
CO-ORDINATOR
Centre for Online and Distance Education
Dayalbagh Educational Institute
Dayalbagh, Agra-282005

DAYALBAGH EDUCATIONAL INSTITUTE
DAYALBAGH AGRA

1ST July, 2021

Dr. B B Rao
Technical College

I am directed to inform that you are deputed as Assistant Director (CDOE) at the Centre for Distance and Online Education with immediate effect till further notice.

No. DEI/CDOE/Appt./2021-08

Copy for information to:

1. Coordinator, Centre for Distance and Online Education
2. Principal, Technical College
3. P.A. to the Director


(REGISTRAR)

REGISTRAR
Dayalbagh Educational Institute
(Deemed to be University)
Dayalbagh, Agra-282005

**DAYALBAGH EDUCATIONAL INSTITUTE
(DEEMED TO BE UNIVERSITY)
DAYALBAGH, AGRA-282005**

Dated: 3rd July, 2021

To,
The Registrar
Dayalbagh Educational Institute
Dayalbabgh, Agra – 282005

Sub: Joining Report

Sir,

With reference to your letter no. DEI/CDOE/Appt./2021-08 dated 1st July, 2021. I hereby report myself for duty at Centre for Distance & Online Education on 3rd July 2021.

Yours faithfully,


(Dr. B.B. RAO) 3/7/21

Copy to –

**(Prof. V.B. Gupta)
Coordinator
Centre for Distance & Online Education**



Appointment
File

DAYALBAGH EDUCATIONAL INSTITUTE
(DEEMED TO BE UNIVERSITY)
DAYALBAGH
AGRA - 282 005, (INDIA)

Pl. file VBP

Phone: 0562-2801545, Fax: 0562-2801226
website : - <http://www.dei.ac.in>

No. ET/Honorary/2875

Sh. Rakesh Mehta
DEI – Distance Education Programme
Dayalbagh Educational Institute
Dayalbagh, Agra.

For my file :

11 MAR 2019

I am directed to inform you that you are appointed as Honorary Staff in the Distance Education Program of this Institute, w.e.f. the date you report for duty after issue of this letter, on the following terms & conditions:

1. The appointment in the first instance shall be for a period of two years which can be extended by any further period not more than two years at a time upto 70 years of age. However, the initial term of appointment shall expire on completion of two years from the date of joining or till attaining the age of 70 years, whichever is earlier.
2. You will be entitled to leave as per Bye-laws of the Institute.
3. No residential accommodation shall be provided by the Institute.
4. You will be paid only conveyance allowance @ Rs.400/- per month.

In case the above terms and conditions are acceptable to you, you are requested to communicate to the undersigned your acceptance of the appointment on the enclosed proforma immediately on receipt of this letter and report for duty within four weeks from the date of issue of this letter to the Registrar, failing which the offer shall stand cancelled. In case no reply is received from you within a period of four weeks from the date of issue of this letter, it will be presumed that you are not interested in securing the said employment in this Institute and therefore, the offer shall automatically stand cancelled.

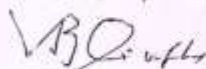
Please acknowledge receipt of this letter.


REGISTRAR

Copy forwarded to the following for information please:

1. The Director
2. The Treasurer
3. ✓ The Coordinator, DEI - DEP
4. Assistant Registrar (Admn.) - for agenda item of the Governing Body with relevant papers.

Attested



CO-ORDINATOR
Centre for Online and Distance Education
Dayalbagh Educational Institute
Dayalbagh, Agra-282005


REGISTRAR

8th April, 2019

Recd -
8/4/19

The Registrar
Dayalbagh Educational Institute
Dayalabgh,
Agra
Subject : Filling of Temporary Vacant Positions in DEI-DEP

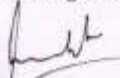
Sir,
Applications were invited to fill the temporary vacant positions in DEP, as per details attached. However due to ban imposed for appointments, the process of conducting test was put on hold.

We understand that the ban has now been lifted.

It is therefore requested that the process of conducting the test may kindly be initiated now. Document pertaining to short-listed candidates are lying in the Central Office. However for your ready reference I am enclosing the summary of the shortlisted candidates along with details of the candidates. Copy of the advertisement which was put on the web site is also attached.

We shall be highly oblided if the process can be initiated urgently, as the current extension of the temporary staff is ending on 31.5.2019

With Regards


(Rakesh Mehta)
Assistant Registrar
Distance Education Programme

CC: Prof. V B Gupta, Coordinator (DEI-DEP) ¹

(M. Mohan for)

**DAYALBAGH EDUCATIONAL INSTITUTE
(DEEMED TO BE UNIVERSITY)
DAYALBAGH AGRA-282005**

**Minutes of the recommendations of the Committee for the
extension of appointment of Honorary Staff**

Pl. h. h.

A meeting of the Committee consisting of the following members was held in the Central Administrative Office on **16.09.2023** to consider the extension of appointment of Honorary Staff in terms of Resolution No. 19 dated 22.7.2006, Resolution No.9 dated 23.08.2014 and Resolution No. 4 dated 20.03.2021 respectively: -

Members Present:

- | | | |
|--|---|---|
| 1. Prof. C. Patvardhan, Officiating Director | - | Chairman |
| 2. Dr. Purshottam Kumar | - | Officiating Principal, DEI Technical College |
| 3. Prof. Rahul Swarup Sharma | - | Head (Off.), Department of Mechanical Engineering |
| 4. Prof. V.B. Gupta | - | Co-ordinator, DEP |
| 5. Prof. Anand Mohan, Registrar | - | Member Secretary |

The Committee considered the application of following Honorary Staff and their contribution & performance during their past service:

S. No.	Name	Age (Yrs.)	Faculty	Department	Period of appointment upto
1	2	3	4	5	6
1.	Sh. Suresh Kumar	67	TC	Mech. Engg.	01.01.2023
2.	Sh. Gurnam Singh	67	TC	Mech. Engg.	31.01.2022
3.	Sh. Rajan Lal	64	Engineering	Mech. Engg.	11.03.2023
4.	Sh. Dharendra Sahay	65	Engineering	Mech. Engg.	11.03.2023
5.	Sh. Ram Bachan Ram	65	Engineering	Mech. Engg.	11.03.2023
6.	Sh. Padam Das	71	Engineering	Mech. Engg.	16.05.2023
7.	Sh. Rakesh Mehta	66	DEI, DEP		17.03.2023

The Committee recommends the extension of the appointment of the above listed Honorary Staff for the further period of two years in continuation of their present term of appointment as mentioned in column 6 above.

Officiating Director

Officiating Principal, DEI Technical College

Officiating Head, Dept. Mech. Engg., Faculty of Engg.

Co-ordinator, DEP

Registrar



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website :- <http://www.dei.ac.in>

No. ETP/DD/ 1748

11 OCT 2019

Shri Darshan Dayal
4/180, Vidyut Nagar
Dayalbagh, Agra - 282005

Ref.: Your application dated **1.1.2018** for appointment against the post of **Secretarial Assistant** under **Distance Education Program** of this Institute.

I am directed to inform you that you are appointed as a **Secretarial Assistant** in the **Distance Education Program** of this Institute on temporary (Fixed-Term) basis for a period of **one year** only from the date you assume charge of the post, on the following terms and conditions:

1. You will be paid consolidated emoluments of Rs. 5000/- p.m.
2. You are appointed on temporary (Fixed-Term) basis and your said service shall stand automatically terminated on expiry of your temporary (Fixed-Term) appointment.
3. This temporary (fixed-term) appointment can also be terminated by either of the parties by giving one month's notice or by paying one month's honorarium in lieu thereof.
4. Original of all certificates regarding date of birth / academic qualifications / professional experience and caste shall have to be submitted by you for verification along with attested copies thereof before joining the post.
5. A certificate of physical fitness from the Medical Officer, Saran Ashram Hospital, Dayalbagh, Agra, will have to be produced at your own expenses, before joining the post. A medical memo for the purpose is enclosed.
6. This temporary (Fixed-Term) appointment of yours will not confer any prescriptive right for your future absorption in any service of the Institute.
7. You will perform all the duties that may be assigned to you from time to time.
8. As and when needed your services can be transferred anywhere in any of the programmes/ICT Centres of the Institute.
9. The conditions of service shall be governed by the Memorandum of Association, Rules, Regulations, and Bye-laws of the Institute.

In case the above terms and conditions are acceptable to you, you are requested to communicate to the undersigned your acceptance of the appointment on the enclosed proforma immediately on receipt of this letter and report for duty within four weeks from the date of issue of this letter to the **Registrar**, failing which the offer shall stand cancelled. In case no reply is received from you within a period of four weeks from the date of issue of this letter, it will be presumed that you are not interested in securing the employment in this Institute and therefore, the offer shall automatically stand cancelled.

Please acknowledge the receipt of this letter.

Encl.: a/a

Attested

V B Q. u. f. l. s.

CO-ORDINATOR

Centre for Online and Distance Education
Dayalbagh Educational Institute
Dayalbagh, Agra-282005


REGISTRAR

***** 2



DAYALBAGH EDUCATIONAL INSTITUTE
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DAYALBAGH
AGRA - 282 005, UP (INDIA)

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website :- <http://www.dei.ac.in>

No. ETP/AA/ 1744

11 OCT 2019

Shri Anand Gupta
91, Sarla Bagh
Dayalbagh, Agra - 282005

Ref.: Your application dated 1.1.2018 for appointment against the post of **Computer Assistant/Computer Operator/Secretarial Assistant** under Distance Education Program of this Institute.

I am directed to inform you that you are appointed as a **Secretarial Assistant** in the **Distance Education Program** of this Institute on temporary (Fixed-Term) basis for a period of **one year** only from the date you assume charge of the post, on the following terms and conditions:

1. You will be paid consolidated emoluments of Rs. 5000/- p.m.
2. You are appointed on temporary (Fixed-Term) basis and your said service shall stand automatically terminated on expiry of your temporary (Fixed-Term) appointment.
3. This temporary (fixed-term) appointment can also be terminated by either of the parties by giving one month's notice or by paying one month's honorarium in lieu thereof.
4. Original of all certificates regarding date of birth / academic qualifications / professional experience and caste shall have to be submitted by you for verification along with attested copies thereof before joining the post.
5. A certificate of physical fitness from the Medical Officer, Saran Ashram Hospital, Dayalbagh, Agra, will have to be produced at your own expenses, before joining the post. A medical memo for the purpose is enclosed.
6. This temporary (Fixed-Term) appointment of yours will not confer any prescriptive right for your future absorption in any service of the Institute.
7. You will perform all the duties that may be assigned to you from time to time.
8. As and when needed your services can be transferred anywhere in any of the programmes/ICT Centres of the Institute.
9. The conditions of service shall be governed by the Memorandum of Association, Rules, Regulations, and Bye-laws of the Institute.

In case the above terms and conditions are acceptable to you, you are requested to communicate to the undersigned your acceptance of the appointment on the enclosed proforma immediately on receipt of this letter and report for duty within four weeks from the date of issue of this letter to the **Registrar**, failing which the offer shall stand cancelled. In case no reply is received from you within a period of four weeks from the date of issue of this letter, it will be presumed that you are not interested in securing the employment in this Institute and therefore, the offer shall automatically stand cancelled.

Please acknowledge the receipt of this letter.

Encl.: a/a

Attest
V B Q. wff
CO-ORDINATOR
Centre for Online and Distance Education
Dayalbagh Educational Institute
Dayalbagh, Agra-282005


REGISTRAR

2



DAYALBAGH EDUCATIONAL INSTI.
(DEEMED TO BE UNIVERSITY)
DAYALBAGH
AGRA - 282 005, UP (INDIA)

Phone : 0562-2801545, Fax : 0562-2801226
website :- <http://www.dei.ac.in>

No. ETP/AA/ 1709

15 OCT 2019

Ms. Amita Tiwari
3/220, Prem Nagar
Dayalbagh, Agra - 282005

Ref.: Your application dated **4.1.2018** for appointment against the post of **Computer Assistant/Computer Operator/Secretarial Assistant** under Distance Education Program of this Institute.

I am directed to inform you that you are appointed as a **Computer Assistant** in the **Distance Education Program** of this Institute on temporary (Fixed-Term) basis for a period of **one year** only from the date you assume charge of the post, on the following terms and conditions:

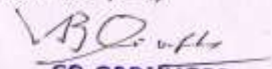
1. You will be paid consolidated emoluments of Rs. 5000/- p.m.
2. You are appointed on temporary (Fixed-Term) basis and your said service shall stand automatically terminated on expiry of your temporary (Fixed-Term) appointment.
3. This temporary (fixed-term) appointment can also be terminated by either of the parties by giving one month's notice or by paying one month's honorarium in lieu thereof.
4. Original of all certificates regarding date of birth / academic qualifications / professional experience and caste shall have to be submitted by you for verification along with attested copies thereof before joining the post.
5. A certificate of physical fitness from the Medical Officer, Saran Ashram Hospital, Dayalbagh, Agra, will have to be produced at your own expenses, before joining the post. A medical memo for the purpose is enclosed.
6. This temporary (Fixed-Term) appointment of yours will not confer any prescriptive right for your future absorption in any service of the Institute.
7. You will perform all the duties that may be assigned to you from time to time.
8. As and when needed your services can be transferred anywhere in any of the programmes/ICT Centres of the Institute.
9. The conditions of service shall be governed by the Memorandum of Association, Rules, Regulations, and Bye-laws of the Institute.

In case the above terms and conditions are acceptable to you, you are requested to communicate to the undersigned your acceptance of the appointment on the enclosed proforma immediately on receipt of this letter and report for duty within four weeks from the date of issue of this letter to the **Registrar**, failing which the offer shall stand cancelled. In case no reply is received from you within a period of four weeks from the date of issue of this letter, it will be presumed that you are not interested in securing the employment in this Institute and therefore, the offer shall automatically stand cancelled.

Please acknowledge the receipt of this letter.

Encl.: a/a


REGISTRAR

Attested

CO-ORDINATOR
Centre for Online and Distance Education
Dayalbagh Educational Institute
Dayalbagh, Agra-282005

..... 2

2-455
16/10/23

Attested
DAYALBAGH EDUCATIONAL INSTITUTE
DAYALBAGH, AGRA

CART

No. ET/Intern/ 1394

Pl. H. V.

17 4 OCT 2023

✓ The Coordinator
Distance Education Office
DEI

I am directed to inform you that Shri Zakir (student/ex-student of this Institute), be engaged as Intern in the Distance Education Office of this Institute for the period of **three months only, w.e.f. the date of joining.**

He will be paid conveyance allowance of Rs.5000/- per month for four hours working/day under the scheme of Stipend and Internship approved by the Governing Body vide its Resolution No.17 in its meeting held on 26.9.2015.

[Signature]
REGISTRAR

Copy forwarded to the following for information and necessary action:

1. The Treasurer with the request that conveyance allowance be paid from DEI Non-Govt. Funds.
2. The Incharge, CART *17/10/23*
3. Shri Zakir

[Signature]
REGISTRAR
[Signature]

Attested

V. B. Q. v. f. h.

CO-ORDINATOR

Centre for Online and Distance Education
Dayalbagh Educational Institute
Dayalbagh, Agra-282005

DAYALBAGH EDUCATIONAL INSTITUTE
(DEEMED TO BE UNIVERSITY)
DAYALBAGH, AGRA - 282005

No. ET/Intern/ 333

10 MAY 2024

The Coordinator
Distance Education Office
DEI

I am directed to inform you that Shri Jakir (student/ex-student of this Institute), be engaged as Intern in the Distance Education Office of this Institute for the period of **three months** only, w.e.f. 17.04.2024.


He will be paid conveyance allowance of Rs.5000/- per month for four hours working/day under the scheme of Stipend and Internship approved by the Governing Body (Board of Management) vide its Resolution No.17 in its meeting held on 26.9.2015.


REGISTRAR

Copy forwarded to the following for information and necessary action:

1. The Treasurer with the request that conveyance allowance be paid from DEI Non-Govt. Funds.
2. The Incharge, CART
3. Shri Jakir


REGISTRAR

Attested

CO-ORDINATOR
Centre for Online and Distance Education
Dayalbagh Educational Institute
Dayalbagh, Agra-282005



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website :- <http://www.dei.ac.in>

No. ETP/PP/1790

11 OCT 2019

Shri Pulkit Yadav
17, Sant Nagar, Basera
Dayalbagh, Agra - 282005

Ref.: Your application dated 4.1.2018 for appointment against the post of **Warehouse-cum-filing Assistant** under **Distance Education Program** of this Institute.

I am directed to inform you that you are appointed as a **Warehouse-cum-filing Assistant** in the **Distance Education Program** of this Institute on temporary (Fixed-Term) basis for a period of **one year** only from the date you assume charge of the post, on the following terms and conditions:

1. You will be paid consolidated emoluments of Rs. 2300/- p.m.
2. You are appointed on temporary (Fixed-Term) basis and your said service shall stand automatically terminated on expiry of your temporary (Fixed-Term) appointment.
3. This temporary (fixed-term) appointment can also be terminated by either of the parties by giving one month's notice or by paying one month's honorarium in lieu thereof.
4. Original of all certificates regarding date of birth / academic qualifications / professional experience and caste shall have to be submitted by you for verification along with attested copies thereof before joining the post.
5. A certificate of physical fitness from the Medical Officer, Saran Ashram Hospital, Dayalbagh, Agra, will have to be produced at your own expenses, before joining the post. A medical memo for the purpose is enclosed.
6. This temporary (Fixed-Term) appointment of yours will not confer any prescriptive right for your future absorption in any service of the Institute.
7. You will perform all the duties that may be assigned to you from time to time.
8. As and when needed your services can be transferred anywhere in any of the programmes/ICT Centres of the Institute.
9. The conditions of service shall be governed by the Memorandum of Association, Rules, Regulations, and Bye-laws of the Institute.

In case the above terms and conditions are acceptable to you, you are requested to communicate to the undersigned your acceptance of the appointment on the enclosed proforma immediately on receipt of this letter and report for duty within four weeks from the date of issue of this letter to the **Registrar**, failing which the offer shall stand cancelled. In case no reply is received from you within a period of four weeks from the date of issue of this letter, it will be presumed that you are not interested in securing the employment in this Institute and therefore, the offer shall automatically stand cancelled.

Please acknowledge the receipt of this letter.

Encl.: n/a

Attested

V. B. Q. u. f. l. s.

CO-ORDINATOR

Centre for Online and Distance Education
Dayalbagh Educational Institute
Dayalbagh, Agra-282005


REGISTRAR

..... 2



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website :- <http://www.dei.ac.in>

No. ETP/SS/ 1749

11 OCT 2019

Shri Shivprakash
Shiva Juice Corner
Jaydevi Market, Near Murli Bagh
Dayalbagh, Agra - 282005

Ref.: Your application dated **1.1.2018** for appointment against the post of **Helper** under **Distance Education Program** of this Institute.

I am directed to inform you that you are appointed as a **Helper** in the **Distance Education Program** of this Institute on temporary (Fixed-Term) basis for a period of **one year** only from the date you assume charge of the post, on the following terms and conditions:

1. You will be paid consolidated emoluments of Rs. 2500/- p.m.
2. You are appointed on temporary (Fixed-Term) basis and your said service shall stand automatically terminated on expiry of your temporary (Fixed-Term) appointment.
3. This temporary (fixed-term) appointment can also be terminated by either of the parties by giving one month's notice or by paying one month's honorarium in lieu thereof.
4. Original of all certificates regarding date of birth / academic qualifications / professional experience and caste shall have to be submitted by you for verification along with attested copies thereof before joining the post.
5. A certificate of physical fitness from the Medical Officer, Saran Ashram Hospital, Dayalbagh, Agra, will have to be produced at your own expenses, before joining the post. A medical memo for the purpose is enclosed.
6. This temporary (Fixed-Term) appointment of yours will not confer any prescriptive right for your future absorption in any service of the Institute.
7. You will perform all the duties that may be assigned to you from time to time.
8. As and when needed your services can be transferred anywhere in any of the programmes/ICT Centres of the Institute.
9. The conditions of service shall be governed by the Memorandum of Association, Rules, Regulations, and Bye-laws of the Institute.

In case the above terms and conditions are acceptable to you, you are requested to communicate to the undersigned your acceptance of the appointment on the enclosed proforma immediately on receipt of this letter and report for duty within four weeks from the date of issue of this letter to the **Registrar**, failing which the offer shall stand cancelled. In case no reply is received from you within a period of four weeks from the date of issue of this letter, it will be presumed that you are not interested in securing the employment in this Institute and therefore, the offer shall automatically stand cancelled.

Please acknowledge the receipt of this letter.

Encl.: a/a

Attested

V B Q. v. L.

CO-ORDINATOR

Centre for Online and Distance Education
Dayalbagh Educational Institute
Dayalbagh, Agra-282005


REGISTRAR

..... 2

**DAYALBAGH EDUCATIONAL INSTITUTE
DAYALBAGH, AGRA**

No. ETP/AA/1612

6 NOV 2023

Mr. Akash Diwakar
4/30, Vidyut Nagar,
Dayalbagh, Agra – 282005

With reference to your application dated 01.11.2023, I am directed to inform you that you are appointed on a purely temporary (fixed-term) basis as **Helper** in the office of **Distance Education Program** of this Institute, for a period of **three months** only, w.e.f. the date you report for duty after issue of this letter, on the following terms and conditions:

1. You will be paid consolidated salary of **Rs. 8000/-** per month.
2. You will be governed by the Employees' Provident Fund Scheme. Accordingly, your contribution from salary shall be deducted as per rules.
3. Your appointment is purely temporary on Fixed-Term basis and shall automatically come to an end on the expiry of the said fixed-term. It may be determined earlier also without prior notice.
4. If the last day of your appointment falls on Sunday or Holiday, in such a case such Fixed-Term shall terminate on the last working day prior to it.
5. This Fixed-Term appointment of yours will not confer any prescriptive right for your future absorption in any service of the Institute.
6. You will perform all the duties that may be assigned to you from time to time.
7. The conditions of service shall be governed by the Memorandum of Association, Rules, Regulations, and Bye-laws of the Institute.

If you are willing to join the post on the above terms and conditions, please send your acceptance immediately and report for duty within a week from the intended date of commencement of your temporary (Fixed-Term) appointment as mentioned in the opening paragraph of this appointment letter. You will report to duty to the authority as mentioned at S.No.1 under the endorsement below.


REGISTRAR

Copy to the following for information and necessary action:

1. **The Coordinator, Distance Education Program** who is also requested that the aforesaid candidate may please be allowed to join duties upto a week from the intended date of commencement of his temporary (Fixed-Term) appointment as mentioned in the opening paragraph of this appointment letter. It is also requested that in view of the paragraph 3 of this letter of appointment, the attendance of the appointed person may please be sent till the last working day of the appointment only.
2. The Treasurer with the following additional information:
(a) The expenditure is to be booked against **DEI Non-Govt. Funds.**
(b) EPF Contribution be deducted and deposited to EPF Account.

Attested

CO-ORDINATOR
Centre for Online and Distance Education
Dayalbagh Educational Institute
Dayalbagh, Agra-282005


REGISTRAR




DAYALBAGH EDUCATIONAL INSTITUTE
(DEEMED TO BE UNIVERSITY)
DAYALBAGH
AGRA - 282 005, UP (INDIA)

Phone : 0562-2801545, Fax : 0562-2801226
website :- <http://www.dei.ac.in>

No. ETP/AA/1747

Shri Ajay Kumar Satsangi
2/87 Karyaveer Nagar
Dayalbagh, Agra - 282005

Ref.: Your application dated **1.1.2018** for appointment against the post of **Computer Assistant/Computer Operator/Secretarial Assistant** under Distance Education Program of this Institute.

I am directed to inform you that you are appointed as a **Computer Assistant** in the **Distance Education Program** of this Institute on temporary (Fixed-Term) basis for a period of **one year** only from the date you assume charge of the post, on the following terms and conditions:

1. You will be paid consolidated emoluments of Rs. 5000/- p.m.
2. You are appointed on temporary (Fixed-Term) basis and your said service shall stand automatically terminated on expiry of your temporary (Fixed-Term) appointment.
3. This temporary (fixed-term) appointment can also be terminated by either of the parties by giving one month's notice or by paying one month's honorarium in lieu thereof.
4. Original of all certificates regarding date of birth / academic qualifications / professional experience and caste shall have to be submitted by you for verification along with attested copies thereof before joining the post.
5. A certificate of physical fitness from the Medical Officer, Saran Ashram Hospital, Dayalbagh, Agra, will have to be produced at your own expenses, before joining the post. A medical memo for the purpose is enclosed.
6. This temporary (Fixed-Term) appointment of yours will not confer any prescriptive right for your future absorption in any service of the Institute.
7. You will perform all the duties that may be assigned to you from time to time.
8. As and when needed your services can be transferred anywhere in any of the programmes/ICT Centres of the Institute.
9. The conditions of service shall be governed by the Memorandum of Association, Rules, Regulations, and Bye-laws of the Institute.

In case the above terms and conditions are acceptable to you, you are requested to communicate to the undersigned your acceptance of the appointment on the enclosed proforma immediately on receipt of this letter and report for duty within four weeks from the date of issue of this letter **to the Registrar**, failing which the offer shall stand cancelled. In case no reply is received from you within a period of four weeks from the date of issue of this letter, it will be presumed that you are not interested in securing the employment in this Institute and therefore, the offer shall automatically stand cancelled.

Please acknowledge the receipt of this letter.

Encl.: a/a

Attested

[Signature]

CO-ORDINATOR
Centre for Online and Distance Education
Dayalbagh Educational Institute
Dayalbagh, Agra-282005

[Signature]
REGISTRAR

..... 2



DAYALBAGH EDUCATIONAL INSTITUTE
(DEEMED TO BE UNIVERSITY)
DAYALBAGH
AGRA - 282 005, UP (INDIA)

Phone : 0562-2801545, Fax : 0562-2801226
website :- <http://www.dei.ac.in>

No. ETP/MM/ 1746

11 OCT 2019

Ms. Meera Jaggi
5/151 Swet Nagar
Dayalbagh, Agra - 282005

Ref.: Your application dated 26.12.2017 for appointment against the post of **DTP Operator/Video-Audio Operator** under **Distance Education Program** of this Institute.

I am directed to inform you that you are appointed as a **Video-Audio Operator** in the **Distance Education Program** of this Institute on temporary (Fixed-Term) basis for a period of **one year** only from the date you assume charge of the post, on the following terms and conditions:

1. You will be paid consolidated emoluments of Rs. 4200/- p.m.
2. You are appointed on temporary (Fixed-Term) basis and your said service shall stand automatically terminated on expiry of your temporary (Fixed-Term) appointment.
3. This temporary (fixed-term) appointment can also be terminated by either of the parties by giving one month's notice or by paying one month's honorarium in lieu thereof.
4. Original of all certificates regarding date of birth / academic qualifications / professional experience and caste shall have to be submitted by you for verification along with attested copies thereof before joining the post.
5. A certificate of physical fitness from the Medical Officer, Saran Ashram Hospital, Dayalbagh, Agra, will have to be produced at your own expenses, before joining the post. A medical memo for the purpose is enclosed.
6. This temporary (Fixed-Term) appointment of yours will not confer any prescriptive right for your future absorption in any service of the Institute.
7. You will perform all the duties that may be assigned to you from time to time.
8. As and when needed your services can be transferred anywhere in any of the programmes/ICT Centres of the Institute.
9. The conditions of service shall be governed by the Memorandum of Association, Rules, Regulations, and Bye-laws of the Institute.

In case the above terms and conditions are acceptable to you, you are requested to communicate to the undersigned your acceptance of the appointment on the enclosed proforma immediately on receipt of this letter and report for duty within four weeks from the date of issue of this letter to the **Registrar**, failing which the offer shall stand cancelled. In case no reply is received from you within a period of four weeks from the date of issue of this letter, it will be presumed that you are not interested in securing the employment in this Institute and therefore, the offer shall automatically stand cancelled.

Please acknowledge the receipt of this letter.

Encl : n/a

Attested

V. B. Singh

CO-ORDINATOR

Centre for Online and Distance Education
Dayalbagh Educational Institute
Dayalbagh, Agra-282005


REGISTRAR

..... 2

**DAYALBAGH EDUCATIONAL INSTITUTE
DAYALBAGH, AGRA**

No. ETP/DEP/ 2374

17 JAN 2022

The Treasurer
DEI

Please refer to this office letter No. ETP/1322 dated 11.10.2021 regarding extension of the appointment of the DEI DEP Staff on temporary (fixed-term)/contract basis. In this connection, this is to inform you that the emoluments of the following persons have been revised as under-

S.no.	Name	Designation	Current emoluments per month	Revised Emoluments per months
1.	Sh. Darshan Dayal	Secretarial Asstt.	Rs. 5000/-	Rs. 10000/-
2.	Sh. Pulkit Yadav	Warehouse-cum filling Asstt.	Rs. 2300/-	Rs. 8000/-
3.	Sh. Anand Gupta	Secretarial Asstt.	Rs. 5000/-	Rs. 10000/-
4.	Sh. Ajay Kumar Satsangi	Computer Asstt.	Rs. 5000/-	Rs. 10000/-
5.	Sh. Shiv Prakash	Helper	Rs. 2500/-	Rs. 8000/-
6.	Ms. Meera Jaggi	Video-Audio Operator	Rs. 4200/-	Rs. 10000/-
7.	Ms. Amita Tiwari	Computer Operator	Rs. 5000/-	Rs. 10000/-
8.	Sh. Khushi Ram	Helper	Rs. 2300/-	Rs. 8000/-

The revised emoluments will be applicable w.e.f. 01.01.2022. The payment will be made from DEI - DEP account.

The above-mentioned letter shall stand amended upto this extent.


REGISTRAR

Copy to the following for information and necessary action:

1. The Coordinator - DEP, DEI
2. The concerned staff


REGISTRAR

**DAYALBAGH EDUCATIONAL INSTITUTE
DAYALBAGH, AGRA**

It is hereby notified that the Governing Body (Board of Management) of the Institute has extended the appointment of the following staff of DEI DEP on temporary (fixed-term)/contract basis for the period of six months or till regular appointment is made, whichever is earlier, in continuation of their present tenure, on the same terms & conditions as laid down in their appointment letter: -

S. No.	Name of employee	Designation	Faculty/Dept	Present tenure upto
1	2	3	4	5
1	Sh. Pulkit Yadav	Warehouse-cum filling Asstt.	DEI DEP	18.04.2023
2	Sh. Khushi Ram	Helper	DEI DEP	18.04.2023
3	Ms. Amita Tiwari	Computer Operator	DEI DEP	17.04.2023
4	Ms. Meera Jaggi	Video-Audio Operator	DEI DEP	14.04.2023
5	Sh. Ajay Kr. Satsangi	Computer Asstt.	DEI DEP	13.04.2023
6	Sh. Anand Gupta	Secretarial Asstt.	DEI DEP	13.04.2023
7	Sh. Shiv Prakash	Helper	DEI DEP	13.04.2023
8	Sh. Darshan Dayal	Secretarial Asstt.	DEI DEP	04.05.2023

No. ETP/ 299

Date: 03 MAY 2023

REGISTRAR

Copy Forwarded to the following for information and necessary action:

1. The Treasurer
2. The Coordinator, DEI DEP
3. Sh. S. S. Upadhyay – for data updation
4. The concerned staff
5. GBMF – 9 (a) (ii)/2142023

**DAYALBAGH EDUCATIONAL INSTITUTE
(DEEMED TO BE UNIVERSITY)
DAYALBAGH, AGRA**

It is hereby notified that the Governing Body (Board of Management) of the Institute has extended the appointment of the following staff of DEI DEP on temporary (fixed-term)/contract basis for the period of six months or till regular appointment is made, whichever is earlier, in continuation of their present tenure, on the same terms & conditions as laid down in their appointment letter: -

S. No.	Name of employee	Designation	Faculty/Dept	Present tenure upto
1	2	3	4	5
1	Sh. Pulkit Yadav	Warehouse-cum filling Asstt.	DEI DEP	18.10.2023
2	Sh. Khushi Ram	Helper	DEI DEP	18.10.2023
3	Ms. Amita Tiwari	Computer Operator	DEI DEP	17.10.2023
4	Ms. Meera Jaggi	Video-Audio Operator	DEI DEP	14.10.2023
5	Sh. Ajay Kr. Satsangi	Computer Asstt.	DEI DEP	13.10.2023
6	Sh. Anand Gupta	Secretarial Asstt.	DEI DEP	13.10.2023
7	Sh. Shiv Prakash	Helper	DEI DEP	13.10.2023
8	Sh. Darshan Dayal	Secretarial Asstt.	DEI DEP	04.11.2023

No. ETP/ 1153

Date: 16 SEP 2023


REGISTRAR


Copy Forwarded to the following for information and necessary action:

1. The Treasurer
2. The Coordinator, DEI DEP
3. Sh. S. S. Upadhyay – for data updation
4. The concerned staff
5. GBMF – 11 (i) (b)/1482023

**DAYALBAGH EDUCATIONAL INSTITUTE
(DEEMED TO BE UNIVERSITY)
DAYALBAGH, AGRA**

It is hereby notified that the Governing Body (Board of Management) of the Institute has extended the appointment of the following staff of DEI DEP on temporary (fixed-term)/contract basis for the period of six months in continuation of their present tenure, on the same terms & conditions as laid down in their appointment letters: -

S. No.	Name of employee	Designation	Present tenure upto
1	Sh. Pulkit Yadav	Warehouse-cum filling Asstt.	18.04.2024
2	Ms. Amita Tiwari	Computer Operator	17.04.2024
3	Ms. Meera Jaggi	Video-Audio Operator	14.04.2024
4	Sh. Ajay Kr. Satsangi	Computer Asstt.	13.04.2024
5	Sh. Anand Gupta	Secretarial Asstt.	13.04.2024
6	Sh. Shiv Prakash	Helper	13.04.2024
7	Sh. Darshan Dayal	Secretarial Asstt.	04.05.2024

No. ETP/ 2498

Date: 30 MAR 2024


REGISTRAR

Copy Forwarded to the following for information and necessary action:

1. The Treasurer
2. The Coordinator, DEI DEP
3. Sh. S. S. Upadhyay – for data updation
4. The concerned staff
5. GBMF – 9(a) (i) (D)/1432024


REGISTRAR

DAYALBAGH EDUCATIONAL INSTITUTE
DAYALBAGH AGRA

1ST July, 2021

Prof. Rahul Swarup Sharma
Faculty of Engineering

I am directed to inform that you are deputed as Technical Manager (Production) at the Centre for Distance and Online Education with immediate effect till further notice.

No. DEI/CDOE/Appt./2021-09


Copy for information to:

1. Coordinator, Centre for Distance and Online Education
2. Dean, Faculty of Engineering
3. P.A. to the Director


(REGISTRAR)


REGISTRAR
Dayalbagh Educational Institute
(Deemed to be University)
Dayalbagh, Agra-282005

Attended


CO-ORDINATOR
Centre for Online and Distance Education
Dayalbagh Educational Institute
Dayalbagh, Agra-282005

DAYALBAGH EDUCATIONAL INSTITUTE
CENTRE FOR DISTANCE AND ONLINE EDUCATION
DAYALBAGH AGRA

1ST July, 2021

Ms. Surat Pyari,
Centre for Distance and Online Education

I am directed to inform that you are deputed as Technical Associate (Audio-Video recording & editing) at the Centre for Distance and Online Education on honorary basis with immediate effect till further notice.

No. DEI/CDOE/Appt./2021-


(COORDINATOR)

CENTRE FOR DISTANCE AND ONLINE LEARNING

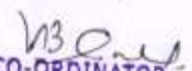
CO-ORDINATOR

Centre for Online and Distance Education
Dayalbagh Educational Institute
Dayalbagh, Agra-282005

Copy for information to:

1. Registrar, DEI
2. P.A. to the Director

Attested


CO-ORDINATOR
Centre for Online and Distance Education
Dayalbagh Educational Institute
Dayalbagh, Agra-282005

DAYALBAGH EDUCATIONAL INSTITUTE
CENTRE FOR DISTANCE AND ONLINE EDUCATION
DAYALBAGH AGRA

1st July, 2021

Mr. Ajay Kumar Satsangi
Centre for Distance and Online Education

I am directed to inform that you are deputed as Technical Assistant (Audio-Video recording) at the Centre for Distance and Online Education with immediate effect till further notice.

No. DEI/CDOE/Appt./2021-



(COORDINATOR)

CENTRE FOR DISTANCE AND ONLINE LEARNING

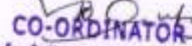
CO-ORDINATOR

Centre for Online and Distance Education
Dayalbagh Educational Institute
Dayalbagh, Agra-282005

Copy for information to:

1. Registrar, DEI
2. P.A. to the Director

Attested


CO-ORDINATOR

Centre for Online and Distance Education
Dayalbagh Educational Institute
Dayalbagh, Agra-282005

DAYALBAGH EDUCATIONAL INSTITUTE
CENTRE FOR DISTANCE AND ONLINE EDUCATION
DAYALBAGH AGRA

1st July, 2021

MS. Meera Jaggi,
Centre for Distance and Online Education

I am directed to inform that you are deputed as Technical Assistant (Audio-Video editing) at the Centre for Distance and Online Education with immediate effect till further notice.

No. DEI/CDOE/Appt./2021-


(COORDINATOR)

CENTRE FOR DISTANCE AND ONLINE LEARNING

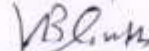
CO-ORDINATOR

Centre for Online and Distance Education
Dayalbagh Educational Institute
Dayalbagh, Agra-282005

Copy for information to:

1. Registrar, DEI
2. P.A. to the Director

Attested



CO-ORDINATOR

Centre for Online and Distance Education
Dayalbagh Educational Institute
Dayalbagh, Agra-282005

DAYALBAGH EDUCATIONAL INSTITUTE
DAYALBAGH AGRA

1st July, 2021

Mr. Manish Kumar,
Head
Computer Centre

I am directed to inform that you are deputed as Technical Manager (LMS and Data Management) at the Centre for Distance and Online Education with immediate effect till further notice.

No. DEI/CDOE/Appt./2021-05


(REGISTRAR)
V.B.C.

Copy for information to:

1. Coordinator, Centre for Distance and Online Education
2. P.A. to the Director

REGISTRAR
Dayalbagh Educational Institute
(Deemed to be University)
Dayalbagh, Agra-282005

Attended
V.B.C. with
CO-ORDINATOR
Centre for Online and Distance Education
Dayalbagh Educational Institute
Dayalbagh, Agra-282005

DAYALBAGH EDUCATIONAL INSTITUTE
DAYALBAGH AGRA

1ST July, 2021

Mr. Praveen Kumar
Computer Centre
Faculty of Science

I am directed to inform that you are deputed as Technical Assistant (LMS and Data Management) at the Centre for Distance and Online Education with immediate effect till further notice.

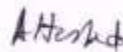
No. DEI/CDOE/Appt./2021-06

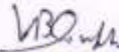

(REGISTRAR)

Copy for information to:

1. Coordinator, Centre for Distance and Online Education
2. Head, Computer Centre
3. P.A. to the Director

REGISTRAR
Dayalbagh Educational Institute
(Deemed to be University)
Dayalbagh, Agra-282005





CO-ORDINATOR
Centre for Online and Distance Education
Dayalbagh Educational Institute
Dayalbagh, Agra-282005

DAYALBAGH EDUCATIONAL INSTITUTE
DAYALBAGH AGRA

1ST July, 2021

Ms. Longshree
Computer Centre
Faculty of Science

I am directed to inform that you are deputed as Technical Assistant (LMS and Data Management) at the Centre for Distance and Online Education with immediate effect till further notice.

No. DEI/CDOE/Appt./2021-07



(REGISTRAR)
VBS

Copy for information to:

1. Coordinator, Centre for Distance and Online Education
2. Head, Computer Centre
3. P.A. to the Director

REGISTRAR
Dayalbagh Educational Institute
(Deemed to be University)
Dayalbagh, Agra-282005

Attended



CO-ORDINATOR

Centre for Online and Distance Education
Dayalbagh Educational Institute
Dayalbagh, Agra-282005

DAYALBAGH EDUCATIONAL INSTITUTE
DAYALBAGH AGRA

1ST July, 2021

Mr. Gur Sewak Singh
Examination Office
Faculty of Science

I am directed to inform that you are deputed as Technical Manager (Admission, Examination and Result) at the Centre for Distance and Online Education with immediate effect till further notice.

No. DEI/CDOE/Appt./2021-02

Copy for information to:

1. Coordinator, Centre for Distance and Online Education
2. AR(Examination), DEI
3. P.A. to the Director

(REGISTRAR)
VBA
REGISTRAR
Dayalbagh Educational Institute
(Deemed to be University)
Dayalbagh, Agra-282005

Attyknd
VBA, uph
CO-ORDINATOR
Centre for Online and Distance Education
Dayalbagh Educational Institute
Dayalbagh, Agra-282005

DAYALBAGH EDUCATIONAL INSTITUTE
DAYALBAGH AGRA

1ST July, 2021

Mr. Swami Prasad
Examination Office
Faculty of Science

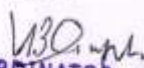
I am directed to inform that you are deputed as Technical Assistant (Admission, Examination and Result) at the Centre for Distance and Online Education with immediate effect till further notice.

No. DEI/CDOE/Appt./2021-04

Copy for information to:

1. Coordinator, Centre for Distance and Online Education
2. AR(Examination), DEI
3. P.A. to the Director


(REGISTRAR)
V.B.Q.
REGISTRAR
Dayalbagh Educational Institute
(Deemed to be University)
Dayalbagh, Agra-282005

Attested

CO-ORDINATOR
Centre for Online and Distance Education
Dayalbagh Educational Institute
Dayalbagh, Agra-282005

DAYALBAGH EDUCATIONAL INSTITUTE
DAYALBAGH AGRA

1ST July, 2021

Mr. Deepak Kumar
Examination Office
Faculty of Science

I am directed to inform that you are deputed as Technical Assistant (Admission, Examination and Result) at the Centre for Distance and Online Education with immediate effect till further notice.

No. DEI/CDOE/Appt./2021-

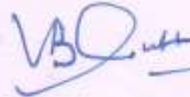

(REGISTRAR)
VBS

Copy for information to:

1. Coordinator, Centre for Distance and Online Education
2. AR(Examination), DEI
3. P.A. to the Director

REGISTRAR
Dayalbagh Educational Institute
(Deemed to be University)
Dayalbagh, Agra-282005

Attested



CO-ORDINATOR
Centre for Online and Distance Education
Dayalbagh Educational Institute
Dayalbagh, Agra-282005

Gross Salary of the following employee as provided by Accounts Section of the Institute

S. No.	Name of Employee	Gross Salary for the Year (2023–2024)
1.	Prof. Agam Kulshreshtha	₹ 21,76,656/-
2.	Prof. Gursaran, Mathematic Department	₹ 37,10,836/-
3.	Prof. Rahul Swarup, Faculty of Engineering	₹ 34,76,416/-
4.	Mr. Sanjay Meena, Faculty of Arts	₹ 6,90,492/-
5.	Mr. Manish Kumar, Head Computer Centre	₹16,80,488/-
6.	Mr. Praveen Kumar, Computer Centre	₹ 11,50,025/-
7.	Ms. Longshree, Computer Centre	₹13,39,434/-
8.	Mr. Gur Sewak Singh, AR (Examinations)	₹ 14,63,232/-
9.	Mr. Deepak, Examination Cell (DEP)	₹ 5,95,128/-
10.	Mr. Swami Prasad, Examination Cell (DEP)	₹ 4,52,824/-


(Prof. V B Gupta)
Coordinator Distance Education
CO-ORDINATOR
Centre for Online and Distance Education
Dayalbagh Educational Institute
Dayalbagh, Agra-282005